

JEFFERSON-MORGAN SCHOOL DISTRICT

SECTION: PUPILS

TITLE: REPLACEMENT OF
TEXTBOOKS

ADOPTED: October 21, 2002

REVISED:

224.1. REPLACEMENT OF TEXTBOOKS													
1. Delegation of Responsibility	<p>Books, once distributed, shall become the responsibility of the students and they are responsible for maintaining the books in the condition in which they have been received.</p> <p>It is strongly suggested that in order to protect the condition of any books, that all books be suitably covered. Covers shall not be attached to the books.</p> <p>If damage is done to any book, it shall be the responsibility of the principal to determine whether or not the book is usable and to assess any penalty.</p>												
2. Guidelines	<p>The following guidelines are applicable for the distribution and loss of textbooks:</p> <ol style="list-style-type: none"> 1. <u>Distribution of Books</u> <p>When a new text is issued, the price of the book, the initial issue date, and an identification number will be printed above the label which contains the student's name.</p> 2. <u>Lost or Destroyed Books</u> <p>In the event a book is lost or destroyed, then the student shall be fined at the following rates:</p> <table style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;"><u>Age</u></th> <th style="text-align: center;"><u>Percentage of Cost</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">New Book</td> <td style="text-align: center;">100%</td> </tr> <tr> <td style="text-align: center;">1 Year Old</td> <td style="text-align: center;">80%</td> </tr> <tr> <td style="text-align: center;">2 Years Old</td> <td style="text-align: center;">60%</td> </tr> <tr> <td style="text-align: center;">3 Years Old</td> <td style="text-align: center;">40%</td> </tr> <tr> <td style="text-align: center;">4 Years Old and Older</td> <td style="text-align: center;">20%</td> </tr> </tbody> </table> <p>In the event the book is returned, the money will then be refunded.</p> 	<u>Age</u>	<u>Percentage of Cost</u>	New Book	100%	1 Year Old	80%	2 Years Old	60%	3 Years Old	40%	4 Years Old and Older	20%
<u>Age</u>	<u>Percentage of Cost</u>												
New Book	100%												
1 Year Old	80%												
2 Years Old	60%												
3 Years Old	40%												
4 Years Old and Older	20%												

3. Book Condition

- a. The condition of each book shall be checked at the beginning and at the end of usage.
- b. Damage will be assessed at 2½¢ per side or 5¢ per page up to the cost of the book.

4. Imposition of Fines

Fines should be imposed at the time the book is reported lost and the student is responsible for maintaining his/her work. Report cards and/or diplomas will be withheld until the fine is paid.